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EFSA procurement and grant schemes

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EFSA Procurement vs Grants

Procurement		Grants
Buying things	Purpose	Giving money
EFSA	Ownership	Beneficiary
Agreed price	Payment	Share of costs
Profit	Principle	Non-profit
Call for tenders	Procedures	Call for proposals
Contract	Legal form	Agreement
Vade-mecum	Guides	Practical Guide
FR Title V	Rules	FR Title VI

Part 1

EFSA Procurement



1. Legal basis

- Public procurement
- EU financial regulation No 966/2012
 - inspired by national procurement directives
- Croatia entities eligible to participate



2. Procurement procedures

Open call

- any entity based in EU can submit an offer/tender/bid
- > 60,000 €
- No negotiations of offers



Negotiated procedure

- **EFSA invites candidates**

$\leq 15,000$ € : min. 1

- EFSA decides

$\leq 60,000$ € : min. 3

- EFSA decides + those showing interest

- **Negotiations possible: price and technical aspects**



3. Contract types

Direct contract

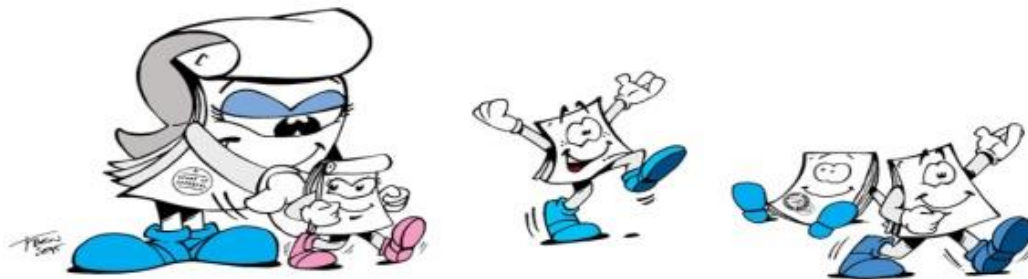
- one-off tasks
- subject, tasks, quantity, price and duration known at contract signature



3. Contract types

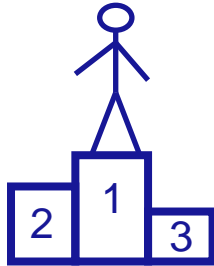
Framework contract

- repetitive tasks
- max 4 years
- max ceiling in €
- FWC defines subject but not the exact quantities and delivery times
- implemented via order forms once a need arises

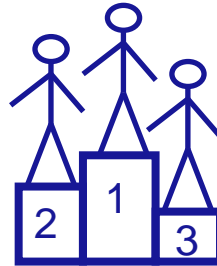


4. Framework contracts types

single



cascade



re-opening



Single FWC: one contractor

Multiple FWC in cascade: ranking

Multiple FWC with re-opening competition for each assignment

5. Criteria to pass



**Evaluation
committee**

**Award
criteria**

**Selection
criteria**

**Exclusion
criteria**

**Evaluate the
OFFER**

**Opening
requirements**

**Analyse the
TENDERER**

6. Exclusion criteria

Purpose: is entity entitled to participate?

Exclusion situations:

- bankruptcy
- non-fulfilment of social security or tax obligations
- conviction of an offence, fraud, corruption
- serious professional misconduct
- terrorist offences
- conflict of interest
- false declarations



7. Selection criteria

Purpose: is entity capable to perform the contract?

Minimum requirements in the call:

Financial and economic capacity

E.g. yearly turnover

Technical and professional capacity

E.g. years of experience, quantitative technical parameters



8. Award criteria

Purpose: which offer is the best?

1. Quality criteria

- in the call
- minimum thresholds

2. Price

Final score: best value for money or price



9. Tender documents

Text of publication in the Official Journal of the European Union

Invitation letter  (0.1 Mb)

Tender specifications  (0.5 Mb)

Draft contract  (0.6 Mb)

General clarifications

Clarification N°1  (0.2 Mb)

- how/when/where to submit an offer
- how to ask clarifications

- 1. objectives, tasks, timeline, meetings, deliverables, payments
- 2. exclusion, selection and award criteria
- 3. content of the offer

10. Launching calls

**Open calls: EU Official Journal +
EFSA website**

Negotiated procedures: via e-mail



In both cases: time for asking clarifications

11. Publication of open calls



- Procurement
- ▶ **Calls for tenders**
- Under evaluation
- Awarded
- Cancelled
- Forthcoming negotiated procedures
- Article 36 grants
- Calls for data
- Public consultations

Calls for

The Europe publication i

These calls European T agreement y

To view the listed below and a draft o response to

The Authority tenderers a

- EFSA

- Procurement
- ▶ **Calls for tenders**
- Under evaluation
- Awarded
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- Forthcoming negotiated procedures**
- Article 36 grants
- Calls for data
- Public consultations

Search site

Print

Calls & consultations

See also

- ▶ Receive email alerts on calls for tender

sed here on

ors coming within the scope of the ntries having a special of the relevant call for tenders.

please click on the title of the call ns, a letter of invitation to tender, for the submission of an offer in

fully the EFSA Guidance for

ement)

More about EFSA procurement EFSA Guidance for tenderers

EFSA website

Part 2

EFSA Grants



- EFSA Establishing Regulation (178/2002)

Article 36

+ Article 36 implementing rules

2. EFSA Grants aspects

- Eligible organisations: on Art 36 list
- Consortium obligatory in some cases (networking)
- Eligible costs (Rules on costs eligibility)
- EFSA financing: 90% of total eligible project costs
- Indirect costs max 10% of the total eligible direct costs
- **Initial** EFSA grant – based on estimated budget (ceiling)
- **Final** EFSA grant – based on actually incurred costs

3. Criteria to pass



**Evaluation
committee**

**Submission
requirements**

**Eligibility
criteria**

Analyse the **applicant**


**Exclusion
criteria**

**Selection
criteria**


**Award
criteria**


**Evaluate the
proposal**


4. Grant documents


Call for proposals and guide for applicants  (0.3 Mb)

Annex 1 – Rules on eligibility of costs  (0.1 Mb)

Draft Grant agreement  (0.4 Mb)

Application form  (0.1 Mb)

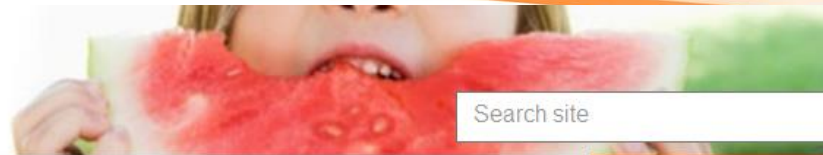
Declaration of honour  (0.1 Mb)

Estimated budget template  (0.1 Mb)

Simplified financial statement  (0.1 Mb)

- project objectives, payments
- clarifications process
- criteria
- eligible costs
- how/where to apply
- what to submit with application

5. Publication of calls



Search site

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Calls & consultations

Home > Calls & consultations > Article 36 grants

Print

Procurement

▶ **Article 36 grants**

Calls for data

Public consultations

Article 36 grants

EFSA regularly awards grants for projects and activities that contribute to EFSA's mission in the following areas: data collection, preparatory work for scientific opinions, and other scientific and technical assistance. Only organisations included in the list of competent organisations, based on designations by Member States, can apply for a call for proposals.

- [About Article 36 cooperation and competent organisations](#)
- [Locate partners and networking opportunities](#)
- [Decision of the Executive Director on Declaration of Interest in the context of EFSA procurement contracts and grants](#)  (0.6 Mb)
- [Calls for proposals for grants planned under the "EFSA 2013 Work Programme for Grants and Procurement"](#)  (0.3 Mb)

Grant agreements

- [2012 list of grant agreements](#)  (0.1 Mb)

Calls & consultations

7. Grants in future

- **Project specific grants** – current
- **Thematic grants** – under discussion



More about EFSA Grants Call for proposals

EFSA website

- 1. Spot all the opportunities**
- 2. Analyse in detail what is required**
- 3. See which criteria are to be met**
- 4. Consider applying in consortium**
- 5. If tender documentation not clear – ask clarifications**
- 6. Establish high quality offer meeting all criteria**

- **EFSA proc/grants video**
- **EFSA proc/grants guidance/calls**

Question time



Thank You!
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